LIBRARY TECHNICIAN

Grantsville City Corporation is now accepting applications for a part-time Library Technician. This position is at the Grantsville Library. Starting pay is $9.00 per hour with no benefits. Hours will vary with a limit of 20 hours per week.

Basic purpose of this position will be to provide assistance and guidance to library patrons by responding to reference questions; locate information sources; provide guidance regarding specific books and authors; and assist in categorizing and classifying books; responsible for writing grants and applying for financial benefits as appropriate; control and monitor public use of computer and internet access.

Must be able to type 40 wpm. Computer skills are required and must be organized and willing to work with people. High school or GED required and two years of library experience or an equivalent combination of education and experience.

Applicant will need to submit a completed application along with a resume and a type test.

Applicant will be pre-screened according to qualifications.

Closing date for this position is June 6, 2014 at 5:00 p.m. Applications may be picked up at Grantsville City Hall, 429 E Main St, Grantsville or found online at grantsvilleut.gov. Any questions, please contact Susan Gustin at 435-884-4602.

ADA/EEO Employer.